



DEPARTMENT OF THE ARMY
WASHINGTON, D.C. 20310

HQDA Ltr 40-04-1

DASG-HS

14 July 2004

Expires 14 July 2005

SUBJECT: Army Ergonomics Program

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2. **Proponent and exception authority.** The proponent of this letter is The Surgeon General. The proponent has the authority to approve exceptions to this letter that are consistent with controlling law and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency or its direct reporting unit or field operating agency, in the grade of colonel or the civilian equivalent. Activities may request a waiver to this letter by providing justification that includes a full analysis of the expected benefits and must include formal review by the activity's senior legal officer. All waiver requests will be endorsed by the commander or senior leader of the requesting activity and forwarded through their higher headquarters to the policy proponent. Refer to AR 25-30 for guidance.

By order of the Secretary of the Army:

PETER J. SCHOOMAKER
General, United States Army
Chief of Staff

Official:

JOEL B. HUDSON
Administrative Assistant to the
Secretary of the Army

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